

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY
MEETING MINUTES FOR TUESDAY, APRIL 19, 2005

Commissioner Mike Cady, *Vice President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland ("Board") for Tuesday, April 19, 2005, at 8:30 a.m. Present were Commissioners John Lovell, Jr., Jan Gardner and Bruce Reeder. Commissioner John L. Thompson, Jr., *President*, entered the meeting at 8:35 a.m. Also present were Doug Browning, County Manager; and Deborah Smith, Recording Secretary.

(Official Minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office, the meetings are also recorded. To receive a copy of meeting minutes or meetings recorded on cassette tape or videotape, please contact the Board of County Commissioners at 301-694-1100 or visit the County web page at www.co.frederick.md.us)

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

ACTION ON THE AGENDA

The agenda was adopted as presented.

COMMISSIONERS COMMENTS

There were no comments from the Board at this time.

WORKSESSION

Frederick County Health Department Laboratory Renovation – Dr. Barbara Brookmyer, Frederick County Health Officer

Dr. Brookmyer presented a request to transfer \$184,351 in FY 2005 Health Department funds into a FY 2005 CIP account. The funds would be used to renovate the laboratory area into office space. She also requested that the Board approve subsequent budget transfers for the funds. Staff recommended that the Board approve the request.

There was no public comment.

Commissioner Gardner moved to approve the transfer of funds in the amount of \$185,000 and to approve subsequent needed budget transfers. Commissioner Reeder seconded the motion that passed 4 – 1, with Commissioner Lovell opposed.

The gavel passed to Commissioner Thompson.

CLOSED SESSION

Commissioner Lovell moved to go into closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a)(3) - To consider the acquisition of real property for a public purpose and matters directly related thereto; and in accordance with Maryland Annotated Code State Government Article § 10-508(a) (4) – To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY
MEETING MINUTES FOR TUESDAY, APRIL 19, 2005

remain in the State. Commissioner Reeder seconded the motion. The vote was 4 – 1, with Commissioner Thompson opposed.

ADJOURN

The meeting adjourned to closed session at 8:55 a.m.

RECONVENE

Commissioner John L. Thompson, Jr., *President*, reconvened a meeting of the Board of County Commissioners of Frederick County, Maryland ("Board") for Tuesday, April 19, 2005, at 10:15 a.m. Present were Commissioners Mike Cady, *Vice President*, John Lovell, Jr., Jan Gardner and Bruce Reeder. Also present were Doug Browning, County Manager; and Deborah Smith, Recording Secretary.

WORKSESSION

Frederick County, Maryland General Obligation Public Facilities Refunding Bonds of 2005 - Timmy Ruppertsberger, Esquire, Venable, Baetjer & Howard, LLC (County Bond Counsel)

Ms. Ruppertsberger presented a resolution to refund bonds, the sale of which was scheduled for Thursday, May 5, 2005. The amount of bonds to be refunded was not to exceed \$116,600,000.

The Board was told that it was estimated that the County would save \$1.3 million in 2005 and \$1.28 million in 2006 by the refunding of the bonds.

There was no public comment.

Commissioner Gardner moved to approve Resolution #05-11 as presented, in an amount not to exceed \$116,600,000. Commissioner Reeder seconded the motion that passed 5 – 0.

(A copy of Resolution No. 05-11 may be obtained in the County Manager's Office.)

COMMISSIONERS COMMENTS

There were no comments from the Commissioners.

PUBLIC COMMENTS

The Board received public comments.

QUESTIONS – PRESS

There were no questions from the press.

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY
MEETING MINUTES FOR TUESDAY, APRIL 19, 2005

ADJOURN

The meeting adjourned at 10:30 a.m. to reconvene at 2:00 p.m.

RECONVENE

Commissioner John L. Thompson, Jr., *President*, reconvened a meeting of the Board of County Commissioners of Frederick County, Maryland ("Board") for Tuesday, April 19, 2005, at 2:00 p.m. Present were Commissioners Mike Cady, *Vice President*; John Lovell, Jr., Jan Gardner and Bruce Reeder. Also present were Doug Browning, County Manager; and Deborah Smith, Recording Secretary.

ADMINISTRATIVE BUSINESS

FY 2006 Operating Budget – Joe Zimmerman, Division Director, and John Kroll, Budget Officer, Budget Office, Finance Division

During the discussion of the budget appeals, the Board agreed to add to budget revenue \$400,000 from investment revenue.

The Board considered line by line the FY 2006 Operating Budget Appeals.

See the attached pages for the votes.

ADJOURN

The meeting adjourned at 4:15 p.m.

Respectfully submitted,



Deborah A. Smith
Recording Secretary

FY 2006 Operating Budget Appeals

DEPARTMENT	Description	APPEAL AMOUNT	Gardner	Cady	Thompson	Lovell	Reeder
			An X indicated a positive vote. A dollar amount represents the level at which funding was supported.				
COUNTY MANAGER	Assistant County Manager position	118,009	X			90,000	
	Administrative Specialist V to complement current 2 positions that serve as recording secretaries to BOCC	45,839	X			X	X
	Homeland Security Coordinator to assist County Manager in daily management of activities of Senior Policy Group and sub-committees responsible for National Incident Management System (NIMS)	84,884	Combine w/ Line 5			Combine w/ Line 5	
	Administrative Specialist V to provide assistance to Assistant County Manager and Homeland Security Coordinator	45,839					
COUNTY ATTORNEY	Outside attorney w/ collective bargaining expertise to assist in negotiations w/ Deputy Sheriffs and Career Firefighters. This is at the request of BOCC	50,000	X			X	X
	8 computers and monitors to replace outdated systems	6,575	Approved by a previous vote on April 18, 2005				
HUMAN RESOURCES	Labor Relations Manager position to manage the collective bargaining process if legislation is adopted by the State	72,174	X			X	
IIT	Capital Outlay-Redistributing Operating funds to purchase SGLT Drives to replace aging backup technologies. Consolidation Server to replace older servers = 133,800	-	X		X	X	X
	Operating Systems Integrator I - replace position used to fund Software Application Mgr created during IIT re organization	69,272	X			X	
Voice Services	TeleComm Technician to replace the current contract dedicated on-site Telecommunications Technician and associated operating costs = 85,717 Capital Outlay - one-ton Cargo Van for the TeleComm Technician position = 36,000	-					
	Capital Outlay-Replace partners with Voice Over IP to migrate remote antiquated phone systems to standard County Voice Services = 70,000	-	X	X	X	X	X
	Capital Outlay-Voice Switch Upgrade no longer supported by vendor in FY 07 and reduce redundancy = 243,000	-	X	X	X	X	X
GIS	Capital Outlay HP Designjet 1055 cm printer for large format color plotter printer = 10,500 Funding has been shifted from 9141 to 9145 for this purchase	-	X	X	X	X	X
FINANCE							
Accounting	Accountant II position for the Grants/Capital Projects team. The number, value, and complexity of grants has substantially increased while the number of assigned personnel has decreased	67,148		X		X	X
	Replace 5 desktop computers - approval will allow all of the department's computers to be replaced approximately every 6 years	3,425	Approved by a previous vote on April 18, 2005				
Budget Office	Replace 5 desktop computers - age of currently used PCs is to blame for difficulties in running base software	2,892	Approved by a previous vote on April 18, 2005				
	Application fee and additional printing costs to submit County budget to GFOA for Distinguished Budget Award	1,100				X	X
Purchasing	Bidder/bid management software to allow potential vendors to provide and obtain information over the Internet	3,800	X	X		X	
	Funding for contract services Insurance contractor to monitor vendors insurance certificates, issue reminders for renewals, and report to Purchasing vendors who are not eligible to receive awards due to lack of insurance	18,000		X		X	X
	Replace 2 desktop computer units. This will put the machines in use on a four to five year replacement cycle	1,370	Approved by a previous vote on April 18, 2005				
Treasurer	Investment Specialist part time position to assist in tracking investments and accounting for them in a timely fashion (approx \$400k add'l rev if approved)	34,950	Yes + include 400,000 rev	X		X	X
	Bloomberg Financial Information for investment analysis - to provide the necessary data upon which investment decisions can be made	22,000	X	X		X	X
	Lockbox services to allow taxpayer remittances to go directly to a service bureau where data entry is accomplished and the funds are deposited with the County's bank	30,000	X	X		X	
	Postage & Printing Increase to meet the actual cost of billing	6,805	X	X		X	X
	Travel & Training Increase to provide training to a staff of 8/new tax billing system installed	4,000	X			X	
	Increase needed to office supply budget	1,780	X	X		X	
Finance Non-Departmental							
	Increase in COG dues (already in Recommended)						
	Participation in Washington Area Housing Trust Fund	6,565					
Internal Audit	Training/CPE required by GAGAS	3,600	X	X		X	
	3 office chairs to replace broken, worn out chairs	1,500	X			X	X
	4 additional printer cartridges and 6 boxes of paper for increased usage of these items	600	X				
	2 CPUs and 2 floppy drives to bring computers up to recommended specs to operate software. Two Adobe licenses. 2 CDRW drives to facilitate storing mandated audit papers	1,852	Approved by a previous vote on April 18, 2005				
JUDICIAL							
Circuit Court	Contractual services for transcription request	7,800	X	X		X	X
	computer replacement (12)	6,912	X			X	

FY 2006 Operating Budget Appeals

DEPARTMENT	Description	APPEAL AMOUNT	Gardner	Cady	Thompson	Lovell	Reeder
			An X indicated a positive vote. A dollar amount represents the level at which funding was supported.				
STATE'S ATTORNEY							
State's Attorney	new part-time Assistant States Attny I, Dist Court Div	25,892	X			X	X
	Copier - District Court Div	6,000	X	X		X	
	Youthful Offender Program loss of \$10,000 covered by SAO budget since FY 2000	10,000	X	X		X	
	extradition cost increase	8,000	X	X		X	
	Dues and Subscriptions - unable to continue previous cuts, must keep memberships	10,000	X				
	Conference Room Table and chairs - replace worn, 15 old furniture	4,080	X	X		X	X
	replace 10 office chairs for employees	2,500	X	X		X	X
	Nextel telephone yearly service for one remaining Circuit Court Attorney	500		X		X	
	Replacement Computers -11 @ \$785	6,554	Approved by a previous vote on April 18, 2005				
State's Attorney Grants							
Child Support	Increase County match (net) for Child Support CRA due to Fed FY basis (15 mos) Required match \$472,535 (06) vs \$438,391 (recommended)	31,144	8,144 + 23,000 One-Time	8,144 + 23,000 One-Time	8,144 + 23,000 One-Time	8,144 + 23,000 One-Time	8,144 + 23,000 One-Time
SHERIFF							
Administration	Constable supervisor (grade 13), with operating (\$8,605)	81,709				X	
Operations	purchase 3 full-size cruisers and 3 SUVs for FY 2005 approved positions (to be purchased in June 2006, so ongoing operating cost of \$60,000 won't be needed until FY07)	219,000	X	X		X	
	civilian positions (1) Accreditation Manager - \$60,298 (grade 15), (2) Crime Analyst - \$61,798 (grade 15) (3) Evidence Custodian - \$52,722 (grade 12) and (4) Director of Technology - \$74,559 (grade 18) for LEAPS/Mobile Data computers with operating	249,377	X	X		X	1 FTE
	Hire 13 new Deputies, grade 13, (including operating, vehicle & capital) to match the County's increased population (7 mos funding), includes fleet purchases in FY 2006	1,036,321	8 FTE for 340,934 +298,800	8 FTE for 340,934 +298,800		8 FTE for 340,934 +298,800	3 FTE
	5 full Time Background Investigators @ \$51,202 (grade 12) and 1 Admin Spec III @ \$39,597 (grade 8) + operating, to assist SAO, DFRS, Animal Control, IIT etc This also includes 3 mid-sized, unmarked sedans @ \$25,000 each	416,477		51,202 on-going + 25,000 one-time		51,202 on-going + 25,000 one-time	51,202 on-going + 25,000 one-time
	Police Information Specialist (grade 9) + operating for front desk	42,484				X	
	Admin Spec III (grade 8B) + operating to support Admin Technician with personnel	42,142				X	
	replace 20 computers	13,700				X	
	Fuming Chamber to assist in development of latent fingerprints	11,600				X	
	purchase of 2 BMW motorcycles (\$18,000 each + \$4,220 operating each)	44,440		X		X	
Sheriff's Grants							
Child Support	Decrease County match (net) for Child Support CRA due to Fed FY basis (15 mos) Required match \$130,933 (06) vs \$131,494 (recommended)	(561)	X	X	X	X	X
Adult Detention Center	6 Correctional Officers (grade 11) + operating	333,270	X	X		X	1 FTE
	replace 20 computers, needed to run LEAPS above minimum standards	10,720					
	Interpreting services for more non-english speaking inmates (legal mandate)	1,000	X	X		X	
	Courtroom-Detention Center Video Conferencing System monthly service	4,000	X	X	X	X	X
Alternative Sentencing	Increase operating expenses fuel, fleet, travel/training, off supplies, tools, interpreting	5,250	X	X		X	X
	Interpreting services for more non-english speaking inmates (legal mandate)	1,000	X	X		X	
Work Release Center	additional cook in new facility	39,558	X	X		X	X
FIRE & RESCUE SERVICES							
Director	Increase telephone activity and cell phone expenses	3,420	X	X		X	
	new position Senior Human Resources Analyst (grade 15) with operating	60,624	X	X		X	
	Senior GIS Analyst (grade 15) to gather data for County emergency service delivery	60,465					
Support Services Bureau	Full size SUV Medic unit	25,000	X	X		X	
	vehicle (full size sedan) for Lt. Of Safety + operating (\$30,000 + 10,334)	40,334	X	X		X	
	Add 1 Captain of Special Operations (grade 19), salary/fringes/operating There is a possibility that hazmat inspection fees may offset part of salary	87,500					
	vehicle (full size SUV) for Captain of Spec. Op. + operating (\$55,000 + 10,000)	65,000				X	
	Hazmat equipment /supplies replacement fund	50,000	X	X		X	X
	Laptop computer for Bureau Chief of Support Services	3,059	X	X		X	
	ladder testing for approx. 75 County/Volunteer vehicles	11,908	X	X		X	
	Cascade Air System testing for 13 stations	18,000	X	X		X	
Training Bureau	Replace fire resistant lining to Burn Building	70,000	X	X			X
	PEER Fitness Coordinator (grade 14) + operating	56,940					
	Replace 25 yr old Breathing Apparatus Compressor	50,000	X	X		X	
	Training Maintenance Technician (civilian, grade 12), + operating	85,107				X	
	Training Instructor Supervisor Lt (grade 17), + operating	74,793					
	Training Instructor Supervisor Sgt (grade 15), + operating	69,679	X				
	4 - 800 Mhz portable radios and 4 chargers	15,200	X	X		X	
	Increase radio maintenance acct	500	X	X		X	
	3 Treadmill, 2 Universal gyms, 2 Recumbent Bicycles, 2 Elliptical machines	18,700	X				
	increases for, equip repair, travel, small tools, train materials, dues propane	38,200	X			X	
	Kubota Combo lawn tractor/forklift for paths, mowing and moving	25,750	X	X		X	

FY 2006 Operating Budget Appeals

DEPARTMENT	Description	APPEAL AMOUNT	Gardner	Cady	Thompson	Lovell	Reeder
			An X indicated a positive vote. A dollar amount represents the level at which funding was supported.				
Fire Marshal	add Admin Spec IV (grade 9) + operating, for growth	45,431				X	
	purchase 1 rugged laptop for field	3,194	X	X		X	
	hardware & software for On-Base Document Management System	23,000	X	X		X	
	hardware & software upgrade for Hansen System - Mobile solution for field with 3 additional licenses (\$25k more if DPDR request not approved)	45,000	X	X		X	
	Desktop CAD terminal to view calls and eliminate need for Emerg Comm Contacts	3,000	X	X		X	
	Increase cell phone, dues/subscriptions & office supplies accts	7,000	X	X		X	
	OT for non-exempt personnel	20,000				X	
Emergency Communications	4 call takers (grade 11) & operating (12 needed per R Waesch)	192,648	X	X		X	X
	Upgrade 4 personnel to Emerg Comm Spec IV	20,632	X	X		X	
	mandated CPI increase for radio maintenance contract	46,661	X	X		X	
	test service contract for 72 channel audio recorder bought in FY 03, service calls were \$12,000 in FY 2005	15,000	X	X		X	
	establish service contract for 5 UPS units, service calls are \$3,000 per visit	15,000	X	X		X	
Volunteer Fire/Rescue	5% operating increase for Fire/Rescue Cos. Approp For fuel (\$80,000), maint, oxygen, supplies	100,764	X	X		X	
	Increase in call phone funding for Director of Vol Services & Pres FCVFRA	1,100	X	X		X	
	Equipment for Hazmat Unit (list available)	111,586	X	X		X	
	Desktop computer for the FCVFRA Executive Board usage	1,488	X	X		X	
Advanced Life Support	2 new Medic units with SUVs (\$55,000 each + \$10,334 operating) This will increase the ALS fleet total to 12, with 2 oldest vehicles being spares	130,668	X	X		X	1 Medic Unit
	upgrade 12 defibrillators with phasic energy deliver technology	34,860	X	X		X	8 Units
	purchase 12 continuous positive airway pressure units	12,000	X	X		X	
	purchase 12 sets fiber optic intubation equipment	24,000	X	X		X	
	upgrade 4 defibrillators with EL screens, \$7,824 total with 50% grant match	3,812	X	X		X	
	upgrade 1 defibrillator for non invasive blood pressure monitoring, \$2,739, 50% grant & upgrade 1 defibrillator for pulse oximetry capabilities, \$1,245 total with 50% grant	1,993	X	X		X	
	exchange 5 (of 82 total) old Monophasic Auto Ext Dfibs with 5 new Biphasic, \$9,975, 50% grant	4,988	X	X		X	
Emergency Management	add Emerg Man Planner position(grade 13) + operating, for disaster efforts	56,445					
	add Fiscal Manager/Grants position(grade 15) + operating, for \$2.5 million of grants (\$28,000 will be Grant funded)	34,221	X	X		X	
	emergency supplies	750	X	X		1,000	
	increase travel/training due to staff increases	1,800					
Urban Fire Tax District	Increase in overtime	502,906					200,000
	Add 21 FFs for Spring Ridge Fire Station (opens Summer 2008) 13 were in original 4 yr plan	488,000	X	X			
	Add a net of 23 FFs (11 more will come from Suburban) for Carroll Manor, Braddock and Urbana Stations (formerly Suburban stations), total staffing 34	1,403,000		X		X	X
	additional FF staffing at other Urban companies (hire in April 1, 2006), Co #1=11 2 FF, Co #4 = 4 2 FF, Co #25 = 4 2 FF	305,000				X	
	Add 1 Captain of Operations(19), and related operating expenses, split w/ Suburban	47,044					
	Purchase new SUV (Tahoe) for new Captain	27,500					
	Add 1 EMS Sergeant (grade 16) & related operating expenses, to complement other 2 Sgts, share with Suburban	38,308				X	
	Lease-purchase new Ambulance and Engine for Spring Ridge, 1/2 year funding (in Recommended for \$52,375)		X	X		X	X
	purchase equipment for new Spring Ridge apparatus below	150,000	X	X		X	X
	Lease-purchase replace of 7 year old ambulance for United Fire Co, 1/2 yr funding (in Recommended for \$13,945)		X	X		X	X
	increase in uniforms and turnout gear for existing FFs (split with Suburban)	37,000				X	X
	Lease-purchase Engine for Training Facility(share with Suburban), 1/2 year funding	19,215					
	purchase equipment for new Training facility Engine below (share with Suburban)	50,000					X
	increased shredder services for Ambulance billing function, split with Suburban	300		X		X	X
	annual maintenance agreement for FY 2005 purchased scanner for Amb Billing	1,000		X		X	X
Suburban Fire Tax District	Increase in overtime	19,397				X	
	additional 10 5 FF staffing at other Suburban comp (hire 4/01/2006), 6 in 4 yr plan, Co #7=2 5 FF(12/5), Co #8=5 FF(12/7), Co #22=1 5 FF(12/5), Co #24=1 5 FF(12/7)	68,625				X	
	Add 1 Captain of Operations (grade 19), and related operating expenses, split with Urban	47,044					
	Purchase new SUV (Tahoe) for new Captain	27,500					
	Add 1 EMS Sergeant (grade 16)and related operating expenses to complement other 2 Sgts, share with Urban	38,308				X	
	Increase in uniforms and turnout gear for existing FFs (split with Urban)	37,000				X	
	Lease-purchase replace of 10 year old ambulance for Carroll Manor Fire Co, 1/2 year funding (in Recommended for \$14,000)		X			X	X
	Rehab of Engine 5-2, Brunswick Vol Fire Co	75,000				X	X
	Lease-purchase Engine for Training Facility(share with Urban), 1/2 year funding	19,215					
	purchase equipment for new Training facility Engine below (share with Urban)	50,000					
	increased shredder services for Ambulance billing function, split with Suburban	300		X		X	X
	annual maintenance agreement for FY 2005 purchased scanner for Amb Billing	1,000		X		X	X
ANIMAL CONTROL							
Animal Control	upgrade to full time Admin Spec I (grade 5B)(PT budget=\$7,033, FT=\$33,467)	26,434	X	X		X	X
	additional Animal Control Officer (GRADE 11) + operating	48,659	X	X		X	
PLANNING							
Planning & Zoning	Miscellaneous Operating Budget Increases Telephone Base/Activity-1,000, Fleet Fuel- 950, Postage/Printing- 2,150, Travel/Training- 3,700, Office Supplies- 700, Computer Replacement (4) - 3,000, Advertising for BOA cases- 500	11,682	X	X		X	X
	Capital Outlay for the purchase of a Document Management System including installation, integration and licensing plus PC workstation to replace the current method of manually filing & retrieving documents and to prevent damage and loss of documents	16,922	X	X		X	X
	Zoning Ordinance Update - provide funds to complete	20,000	X	X		X	X

**FORM OF STATEMENT FOR
CLOSING THE MEETING OF TUESDAY, APRIL 19, 2005**

Location: Third Floor Hearing Room, Winchester Hall, Frederick, Maryland
 Motion By: Commissioner Lovell
 Seconded By: Commissioner Reeder

Vote To Close Session:

John L. Thompson, Jr., *President*
 Michael L. Cady, *Vice President*
 John R. Lovell, Jr.
 Jan H. Gardner
 Bruce L. Reeder

<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
	X		
X			
X			
X			
X			

**STATUTORY AUTHORITY TO CLOSE SESSION
State Government Article §10-508(a):**

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) X To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED: Review proposals for businesses considering locating in Frederick County.



Deborah Smith
Recording Secretary

**FORM OF STATEMENT FOR
CLOSING THE MEETING OF TUESDAY, APRIL 19, 2005**

Location: Third Floor Hearing Room, Winchester Hall, Frederick, Maryland
 Motion By: Commissioner Lovell
 Seconded By: Commissioner Reeder

Vote To Close Session:

John L. Thompson, Jr., *President*
 Michael L. Cady, *Vice President*
 John R. Lovell, Jr.
 Jan H. Gardner
 Bruce L. Reeder

<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
	X		
X			
X			
X			
X			

**STATUTORY AUTHORITY TO CLOSE SESSION
State Government Article §10-508(a):**

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) X To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
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- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice on a legal matter
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED: To consider the purchase of a property located in Frederick County.



 Deborah Smith
 Recording Secretary

FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
OF TUESDAY, APRIL 19, 2005,
FOLLOWING THE CLOSED MEETING OF TUESDAY, APRIL 19, 2005

Location: Third Floor Hearing Room, Winchester Hall, Frederick, Maryland
Motion By: Commissioner Lovell
Seconded By: Commissioner Reeder

Vote To Close Session:

John L. Thompson, Jr., *President*
Michael L. Cady, *Vice President*
John R. Lovell, Jr.
Jan H. Gardner
Bruce L. Reeder

<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
	X		
X			
X			
X			
X			

Others In Attendance: J. Mathias, D. Browning, M. Keegin, R. Santangelo and D. Smith.

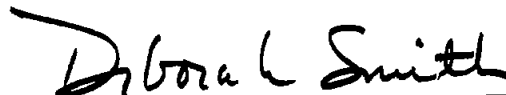
STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article § 10-508(a)(4)

To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

TOPIC DISCUSSED: Review proposals for businesses considering locating in Frederick County.

ACTION TAKEN: The Board provided direction to staff in regard to a business moving to Frederick County.



Deborah Smith
Recording Secretary

FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
OF TUESDAY, APRIL 19, 2005,
FOLLOWING THE CLOSED MEETING OF TUESDAY, APRIL 19, 2005

Location: Third Floor Hearing Room, Winchester Hall, Frederick, Maryland
Motion By: Commissioner Lovell
Seconded By: Commissioner Reeder

Vote To Close Session:

John L. Thompson, Jr., *President*
Michael L. Cady, *Vice President*
John R. Lovell, Jr.
Jan H. Gardner
Bruce L. Reeder

<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
	X		
X			
X			
X			
X			

Others In Attendance: J. Mathias, D. Browning, A. Hudak, T. Meunier, G. Jones, R. Shen, R. Santangelo and D. Smith.

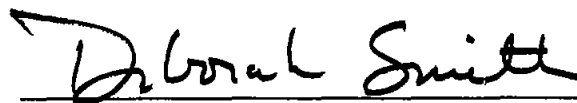
STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article § 10-508(a)(3)

To consider the acquisition of real property for a public purpose and matters directly related thereto.

TOPIC DISCUSSED: To consider the purchase of a property located in Frederick County.

ACTION TAKEN: The Board gave direction to staff in regard to a property within Frederick County.



Deborah Smith
Recording Secretary